



## **School Parental Involvement Policy**

**School Year 2017 – 2018**

**[www.oakviewes.dekalb.k12.ga.us](http://www.oakviewes.dekalb.k12.ga.us)**

Revision Date May 26, 2017

In support of strengthening student academic achievement, Oak View Elementary School receives Title I, Part A funds and therefore must jointly develop with, agree on with, and distribute to parents and family members of participating children a written parent and family engagement policy that contains information required by section 1116(b) and (c) of the Every Student Succeeds Act (ESSA). The policy establishes the school's expectations for parent and family engagement and describes how the school will implement a number of specific parent and family engagement activities, and it is incorporated into the school's plan submitted to the local educational agency (LEA).

The Oak View Elementary School agrees to implement the following requirements as outlined by Section 1116:

- Involve parents, in an organized, ongoing, and timely way, in the planning, review, and improvement of programs under Title I, Part A, including the planning, review, and improvement of the school parent and family engagement policy and the joint development of the schoolwide program plan under Section 1114(b) of the Every Student Succeeds Act (ESSA).
- Update the school parent and family engagement policy periodically to meet the changing needs of parents and the school, distribute it to the parents of participating children, and make the parent and family engagement policy available to the local community.
- Provide full opportunities, to the extent practicable, for the participation of parents with limited English proficiency, parents with disabilities, and parents of migratory children, including providing information and school reports required under Section 1111 of the ESSA in an understandable and uniform format, including alternative formats upon request and, to the extent practicable, in a language parents understand.

- If the schoolwide program plan under Section 1114(b) of the ESSA is not satisfactory to the parents of participating children, submit any parent comments on the plan when the school makes the plan available to the local educational agency.
- Be governed by the following statutory definition of parent and family engagement and will carry out programs, activities, and procedures in accordance with this definition:

Parent and Family Engagement means the participation of parents in regular, two-way, and meaningful communication involving student academic learning and other school activities, including ensuring:

- (A) Parents play an integral role in assisting their child's learning
- (B) Parents are encouraged to be actively involved in their child's education at school
- (C) Parents are full partners in their child's education and are included, as appropriate, in decision-making and on advisory committees to assist in the education of their child
- (D) Other activities are carried out, such as those described in Section 1116 of the ESSA

### **DESCRIPTION OF HOW THE SCHOOL WILL IMPLEMENT REQUIRED SCHOOLWIDE PARENTAL INVOLVEMENT POLICY COMPONENTS**

#### **DEKALB COUNTY SCHOOL DISTRICT GOALS:**

<b>Goal Area I: Student Success with Equity and Access</b> <b>Improve student's mastery of learning standards</b>	
<ul style="list-style-type: none"> <li>•</li> <li>•</li> </ul>	<p>The DeKalb County School District will increase the percentage of students scoring at the Developing Learner level or above on the Georgia Milestones Literature End of Grade (EOG) Assessment.</p> <p>The DeKalb County School District will increase the percentage of students scoring at the Developing Learner level or above on the Georgia Milestones Math End of Grade (EOG) Assessment.</p>

#### **OAK VIEW ELEMENTARY SCHOOL GOALS:**

##### **Literacy Goal**

By the end of this school year, we will improve student mastery of rigorous learning standards in Reading/ELA as measured by : (1) Increase by 5% the number of students achieving proficient or distinguished on ELA Georgia Milestones End of the Grade Assessments, (2) Increase by 5% the number of students meeting or exceeding mean expected growth projection for MAP reading scores, and (3) Increase in percent of Exceptional Learners with positive movement on standardized assessments.

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**Math Goal**

By the end of this school year, we will improve student mastery of rigorous learning standards in mathematics as measured by: (1) Increase by 5% the number of students achieving proficient or distinguished on Math Georgia Milestones End of Grade Assessments and (2) Increase by 5% the number of students meeting or exceeding mean expected growth projection for MAP math scores.

**JOINTLY DEVELOPED**

Oak View Elementary School will take the following actions to involve parents in an organized, ongoing, and timely manner in the planning, review, and improvement of Title I programs, including opportunities for regular meetings, if requested by parents, to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their child and respond to any such suggestions as soon as practicably possible.

The Parental Involvement Policy is reviewed and revised at least annually during the Title I Planning Meeting. Parents actively participate in the development of the Policy, working jointly with teachers, administrators, and the Title I Parent Liaison. Parents were given a “draft” copy of the policy, the School-Parent Compact, and the Family Engagement Calendar of Events to review what the documents currently look like. Parents work in small groups and are given the opportunity to suggest any changes or additions to the documents. Parents are provided a feedback form to suggest revisions to the Title I documents. Suggestions for revisions are welcome throughout the school year during parent-teacher conferences, phone communication, emails, and at all school meetings. Parents give feedback after every parent workshop that is conducted, e.g. literacy, math, technology, etc.

Additionally, parents can continue to participate in the decision-making process regarding their child’s education by communicating their suggestions via email and PTA meetings. All feedback forms from the Title I Planning meeting are submitted to the Title I Parent Liaison for review. The Parent Liaison, Mrs. Jackson, serves as a link between parents and teachers to convey suggestions and concerns to administration on an ongoing basis.

**ANNUAL TITLE I MEETING**

Oak View Elementary School will take the following actions to conduct an annual meeting, at a convenient time, and encourage and invite all parents of participating children to attend to inform them about the school’s Title I program, the nature of the Title I program, the parents’

requirements, the school parental involvement policy, the schoolwide plan, and the school-parent compact.

The Annual Title I meeting will be held at flexible times (morning and evening) in September 2017 to inform all parents about the school's Title I program.

## **COMMUNICATIONS**

Oak View Elementary School will take the following actions to provide parents of participating children the following:

- Timely information about the Title I programs
- Flexible number of meetings, such as meetings in the morning or evening, and may provide with Title I funds, transportation, child care or home visits, as such services relate to parental involvement.
- Information related to the school and parent programs, meetings, and other activities, is sent to the parents of participating children in an understandable and uniform format, including alternative formats upon request and, to the extent practicable, in a language the parents can understand:

Communications will be provided to parents in a family friendly format using the following methods:

- 1) Flyers
- 2) Emails
- 3) Thursday Weekly Folders
- 4) Parent Portal
- 5) School's website
- 6) School's marquee in front of the building

## **SCHOOL-PARENT COMPACT**

**Oak View Elementary School** will take the following actions to jointly develop with parents of participating children a school-parent compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement and the means by which the school and parents will build and develop a partnership to help children achieve the state's high standards.

As part of this plan, Oak View Elementary School staff and our families will develop a school-parent compact, which is an agreement that parents, teachers, and students will develop that explains how parents and teachers will work together to make sure all our students reach grade-level standards. The compacts will be reviewed and updated annually based on feedback from parents, students and teachers. The school-parent compacts are kept with each child's teacher and in the Parent Center if parents need a copy.

## **RESERVATION OF FUNDS**

**Oak View Elementary School** will take the following actions to involve the parents of children served in Title I, Part A schools in decisions about how the 1 percent of Title I, Part A funds reserved for parental involvement is spent by:

The reservation of funds are reviewed at least annually during the Title I Planning Meeting. Parents are provided a feedback form to give input into the use of funds for parental involvement. Parent feedback are welcome throughout the school year during parent-teacher conferences, phone communication, emails, and at all school meetings.

## **COORDINATION OF SERVICES**

**Oak View Elementary School** will, to the extent feasible and appropriate, coordinate and integrate parental involvement programs and activities with Head Start, Even Start, Home Instruction Programs for Preschool Youngsters, the Parents as Teachers Program, and public preschool and other programs, and conduct other activities, such as parent resource centers, that encourage and support parents in more fully participating in the education of their children by:

Oak View ES will provide parents and students support in transitioning to kindergarten by holding a Kindergarten Transition meeting in May 2018. Flyers will be sent to neighboring day care centers and Head Start. At this meeting, Head Start parents will meet with current kindergarten teachers and receive information about kindergarten expectations, curriculum, and standards. Academic activities will be shared to be conducted at home. Parents will be introduced to the Parent Center and the resources available there.

## **CAPACITY OF PARENTS**

**Oak View Elementary School** will build the parents' capacity for strong parental involvement to ensure effective involvement of parents and to support a partnership among the school and the community to improve student academic achievement through the following:

- Providing parents with a description and explanation of the curriculum in use at the school, the forms of academic assessments used to measure student progress, and the proficiency levels students are expected to meet.
- Materials and training to help parents to work with their child to improve their child's achievement, such as literacy training and using technology, as appropriate, to foster parental involvement
- Providing assistance to parents of participating children, as appropriate, in understanding topics such as the following:
  - The State's academic content standards.
  - The State's student academic achievement standards.
  - The State and local academic assessments including alternate assessments.
  - The requirements of Title I, Part A.
  - How to monitor their child's progress.
  - How to work with educators.

### **Let's Get Together!**

Oak View Elementary will host the following events to build the capacity for strong parental involvement to support a partnership among the school, parents, and the community to improve student academic achievement. All meetings for parents will be held at various times during the day in the mornings and in the evenings after school. The events will include but not limited to:

#### ***Open House – August 2, 2017***

Meet your child's teacher and our friendly and helpful school staff for the year.

#### ***Curriculum Night – September 27, 2017***

Learn ways to support reading, writing and math at home in the different content areas. Grade level specific activities provided about writing constructive responses and numeracy.

#### ***Annual Title I Meeting – September 27, 2017***

We invite you to an evening of learning and sharing about our Title I program, including our parental involvement policy, the school wide plan, the school-parent compacts, and parents' requirements. Invitations will be sent home in the Weekly Thursday Folder and posted on the school's website.

#### ***Weekly Parent Day – Every Tuesday***

Learn helpful information to monitor and support your child in his/her academic success.

#### ***Parent Volunteer Program***

Learn about the volunteer opportunities at the school, materials and resources available in the parent center and meet the Parent Liaison.

## **CAPACITY OF SCHOOL STAFF**

**Oak View Elementary School** will provide training to educate the teachers, pupil services personnel, principal, and other staff in how to reach out to, communicate, and work with parents as equal partners, in the value and utility of contributions of parents and in how to implement and coordinate parent programs and build ties between parents and the school by:

Oak View ES will provide training for teachers and staff on effective communication strategies and how to work with parents as equal partners by using research-based articles, TIP sheets and PowerPoint/videos. The topics are to include the do's and don'ts in communicating with parents and the importance of having parents as partners in the education of their children.

Faculty and staff meetings will include strategies for working with parents throughout the year, especially before parent/teacher conferences are held. Parents and representatives from the PTA may occasionally visit faculty/staff meetings to make brief presentations, offer tips to effective parent-teacher interactions, and communicate ideas for improving the parent-teacher partnership. Additional trainings and workshops may be arranged according to the feedback we receive from parents.

**Oak View Elementary School** will provide other reasonable support for parental involvement activities under Section 1118 as parents may request.

## **DISCRETIONARY SCHOOL PARENTAL INVOLVEMENT POLICY COMPONENTS**

- ☐ Involve parents in the development of training for teachers, principals, and other educators to improve the effectiveness of that training.
- ☐ Provide necessary literacy training for parents from Title I, Part A funds if the school has exhausted all other reasonably available sources of funding for that training.
- ☐ Train parents to enhance the involvement of other parents.
- ☐ To maximize parental involvement and participation in their child's education, arrange school meetings at a variety of times or conduct in-home conferences with teachers or other educators who work directly with participating children and parents who are unable to attend conferences at school.
- ☐ Develop appropriate roles for community-based organizations and businesses, including faith-based organizations, in parental involvement activities.

Oak View Elementary School believes that parents are full partners in their child's education. Parents play an integral role in assisting with their child's learning. Parental involvement means active participation in school events. The school may take the following actions to provide parents with support: (a) offer a flexible number of meetings at convenient times; (b) provide opportunities for regular meetings requested by parents to participate in two-way communication relating to the education of their child; and (c) collaborate with community based organizations to share school communications as well parent engagement workshops based on parent feedback.

Parents are highly encouraged to visit our Parent Center to check out books, study materials, and activities to use at home with your child.

Wendy Jackson, Parent Liaison

Room 234

Phone 678.875.1302

Wendy\_Jackson@dekalbschoolsga.org

Parent Center Hours 8:00 a.m. – 1:30 p.m.